



PRIVACY STATEMENT

Collection and use of personal data of customers, suppliers and other contractors

We would like to draw your attention to the fact that we will collect and use the personal data that you provide to us as this is necessary to conclude and execute any agreement with you. This applies both to our (potential) customers and to parties with whom we purchase goods and / or services.

If you are a (potential) customer of us, we use your data to send you a quotation, to be able to determine to which specifications or wishes a specific item or service has to comply, to be able to deliver goods or to be able to carry out work for you, provide invoices and communicate with you smoothly and efficiently about the implementation aspects of the agreement.

If you are a (potential) supplier or other contractor, your personal details are also necessary for the conclusion and execution of any agreement with you. In purchasing, this is necessary to let you know to which specifications or wishes a particular item or service in our opinion must comply, in order to send a request for a quotation or to place an order with you, in order to pay your invoices and communicate with you about other aspects of the agreement quickly and efficiently.

You are not obliged to provide us with your personal data. If you provide us with insufficient or insufficient personal data, then it is possible that we can not perform the aforementioned activities.

Collection and use of personal data of applicants

We would like to draw your attention to the fact that we will collect and use the personal data that you provide to us as this is necessary for the completion of the application procedure or to conclude and execute a (possible) employment contract / internship agreement / temporary employment contract. In addition, certain personal data is required for the fulfillment and implementation of provisions from the CAO applicable to us. We also collect and use your personal data in order to comply with certain legal obligations.

In view of this need, you are obliged to provide us with the necessary personal data. If you provide us with no or insufficient personal data, we may not be able to follow an application procedure with you, enter into and execute any employment contract / internship agreement / temporary employment contract with you or fulfill our legal obligations. We use your data to communicate with you about the course of the application procedure, the assessment of your suitability for a position that is or may be vacant and the possible settlement of the expenses you have incurred.

Transfer to third parties

In connection with the execution of a possible agreement with you, it is possible that we must provide your personal data to parties who supply parts, materials and products to us or carry out work on our instructions. We also use external server space for the storage of (parts of) our sales and purchasing administration, which includes your personal data. Your personal data is therefore provided to our server room provider. Because we use a newsletter mailing service, your personal data are finally passed on to the provider of this service.

We also use external server space for the storage of (parts of) these personal data. In addition, we use Microsoft Office and the associated storage facilities for e-mails and other files. We have a legitimate interest in these two transfers, because we want to store data digitally and outsourcing has several advantages.

Newsletter

If you regularly order from us or show an interest in our company, we will store and use the personal data you have provided in order to inform you personally in the future by e-mail of our activities through a newsletter. We have a legitimate interest in the use of your personal data for



this purpose, namely to inform you about our services. Every time we send you a newsletter, you have the opportunity to let us know that you do not want to receive our newsletter anymore. See the unsubscribe link at the bottom of this newsletter.

Retention period personal data

We will retain your data, unless otherwise agreed, seven years after the end of the financial year in which we received your data. The seven-year period corresponds to the period in which we are obliged to keep our administration for the Tax Authorities. After this period we will delete your personal data.

Your rights

You have the right to ask us to view your own personal data. If there is reason to do so, you can also request us to supplement your personal data or to change inaccuracies. You also have the right to request that you delete your personal data or limit the use of your personal data. You can also object to the collection and use of your data or file a complaint with the Dutch Data Protection Authority. Finally, you can request us to obtain your personal data or transfer that data to another person. In order to exercise your rights, you can submit a written request by post or via info@kustersprecisionparts.nl. You can also contact us with questions or for more information about the collection and use of your personal data.

Oss, 1 May 2018